

### **Administrative**

Beth HK and I reviewed all the proposal and report outlines posted on the website for grantee partners with an eye to consistency and simplicity. These were shared with the Governance Committee before being posted. A new document, “**FFA at a Glance**” will be included in April meeting documents. This one-page document summarizes the strategic vision of FFA.

As in the past, I’ve attended programs offered by Philanthropy Network, PEAK and ASA. I did not attend their large conferences this year.

NJAAW will hold their conference in-person this year on June 18. It is focused on bringing age friendly domains to NJ communities. <https://www.njaaw.org/events/> \$85 pp. Let me know if you want me to register you (I will not be attending). Jim will attend.

CNJG is offering a virtual program on DEI and investing on May 6 9-10:30 am. Let me know if you want to register. I will attend. <https://www.cnjg.org/events/finance-and-investment-affinity-group-dei-and-investing>

CNJG Health & Aging affinity group is offering a virtual program: Engaging Communities: Advancing Intentional Approaches to Health & Aging Grantmaking Wednesday April 27 10-11:00 am. <https://www.cnjg.org/events/health-aging-funders-affinity-group-engaging-communities-advancing-intentional-approaches> Let me know if you want to register. I will attend.

I am pleased to report that I have gotten positive responses to attend our virtual “**Quaker Convening on Aging**” from all invitees PYM, NYM, BYM, NEYM, FGC, Pendle Hill and Concord Quarter. I have sent them these questions to prime the discussion:

- How does your organization serve aging Friends? Where does concern for aging Friends fall in your organizational structure?
- Should aging be a separate concern or is it part of a continuum of care for our communities?
- What does “care” include? Spiritual, financial, services, referrals?
- What’s your greatest need? Worry? Resource?
- If you had a magic wand, what would you do?
- *Gaps and overlaps*
- What is the next step for you individually and us as a group?
- How could FFA help?

I followed up on the issue of how long we store records at **Iron Mountain** (now up to nearly \$400/mo). There are 65 boxes of McCutchen documents. These records are business and medical records of residents until 2007. I contacted a prominent attorney in NJ who connected me with an associate who specializes in healthcare. She sent me 3 documents that address how long one must keep records. To summarize:

- Long term care facilities: medical records shall be retained for a period of 10 years following discharge. A summary sheet shall be retained for a period of 20 years. Federal says 5 years. It is unspecified what a summary sheet contains.
- Payroll, statements, banking, investments, vendors, etc - 7-10 years (per our document retention policy)

- OSHA- 5 years unless an exposure to toxic material incident
- McCutchen history- we have a summary

There is a fee to extract a box (\$6.08/cu ft) or file (\$8.51), and a fee to re-file (\$6.09 carton/8.51 file) if we want to look at the contents. Destruction \$11.01/carton.

*I propose that FFA authorize destruction of all documents except the medical records from 2003-7. Each year we can destroy another year until 2027 when there will be none left.*

If necessary, I can ask her to review the list (there will be a fee), but there are few additional details.

## Grants

As I reviewed the grants this cycle, I had these thoughts:

1. I recommend considering the Quaker organizations first as that is FFA's top priority.
2. Some of the proposals appear to be more for general operating funds or capital. Do you want to go in that direction? What are the key differences between operations and programs? What if it is a great organization/program that will not continue without FFA funding? My own preference is for well-conceived innovative solutions to common problems, even if that requires several years of support. I also think that \$25,000 is more impactful or noticeable in a budget of \$200K than \$2M.
3. Some are for "good ideas" that don't have a planned path toward implementation. I am disinclined to fund exploration. Do we ask for evidence of need (surveys of participants, research) before funding?
4. Proposals can be evaluated against FFA's mission and priorities.

There are 7 Quaker proposals and 9 non-Quaker, 6 based in NJ, 5 in Phila/PA, 3 serving a more national audience, 6 BIPOC-led, 9 focusing on a low-income minority community and 3 on food distribution. We'll have supported 3 Montessori Lifestyle communities and see the ARCH program replicated.

These join the Fall cycle: 3 Quaker, 8 non-Quaker, 3 NJ, 6 PA, 2 NY based, 2 BIPOC-led, 5 focused on low-income minority community. Taken together problems addressed include isolation/loneliness, respectful dementia care, caregivers, leadership development, care coordination/community health/legal services, volunteer/peer support, food insecurity and gardening, and intergenerational interaction—an amazing list. I think they reflect FFA's efforts to focus more in NJ and on lower income minority communities. Some employ new solutions while others are introducing more traditional ideas to their communities. The proposals also reflect the pandemic effect of focusing on loneliness and isolation and essential services such as food. Pandemic assistance (government) grants helped many of these organizations survive the past two years.

Spring grants made last year that will not continue: Black Doctors Consortium, On Loc House, Woolman Hill, Kendal at Home, Mercy Life, National Church Residences, QVS, FSA Symposium. I monitor this to ensure that there is space for new grantee partners.

Notes:

- Visited Friends Home & Village technology class. Declined to entertain a proposal for raised beds and outdoor seating; already have a grant this year as well as gardens and seating.
- Visited Ujima-the relationships, enthusiasm, sense of purpose are evident (see video)

- Visited Lutheran Settlement House- traditional senior center in a transitioning neighborhood, with small roster of programs and strong food pantry.
- Visited Rise in Hightstown- offices, pantry and Farmers Coop food packing.
- Also visited a new social adult day program in Plainsboro called Town Square.
- Friends Home Kennett was featured on the PYM website: <https://www.pym.org/performance-arts-at-friends-home-in-kennett/>
- Got report from IRIS project- found that isolation and loneliness were a challenge during pandemic but not terrible for those in residential communities. Report had 5 recommendations for greater connection but Friends LifeCare expressed little interest in following through. There was \$3374 remaining. I suggested that they submit an email with a plan for how to implement one of the recommendations rather than returning the remaining funds. Friends Village in Woodstown will buy a hearing assistance system for use in their AL, Medford Leas will buy iPads for use in SNF for family interaction and Friends Lifecare will do individualized “random acts of kindness” for clients identified by care managers. Pennswood and Foxdale relinquished their shares. A brief final report has been requested from each.
- I was invited to the celebration of the first graduate of Friendsview Retirement Community’s ELL training program.
- Surrey Services putting LOI on hold for this cycle.
- QVS is struggling to find candidates, will take a sabbath year in Atlanta this year. Experienced challenges in supporting non-binary Fellow in aging services placement. Will not be applying this year. They will return the remaining \$3545 which would have subsidized the closed placement agency.
- Other grantee partners in the Spring 2021 cycle who are not reapplying: Kendal at Home feels it can sustain the education programs on their own; Woolman Hill completed their renovation; National Church Residences has funds remaining and then will support the chaplaincy program on its own.

## Education

For more information on supportive housing <https://www.csh.org/2021/10/home-arp-and-supportive-housing-a-great-pairing/>

There is an article in 4/14/22 New York Times about grandparents raising grandchildren who lost parents to Covid. This has long been true of families affected by addiction and poverty (as well as immigration and incarceration). At least two of the grantee partners mentioned it in our conversation, but none have focused on this issue in their proposal. Is it an issue of interest?

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