

## Executive Director Report May 2022

### I. Administrative

- Alternate name registration was renewed
- Planning for Quaker Convening
- Update of FFA at a Glance graphic
- File maintenance
- All audit materials have been sent to Marylee

### II. Attended

- CNJG Health & Aging Affinity Group, Finance Group on socially responsible investing, and Trust Based Philanthropy #4 meetings.

### III. Grants

- Letters of agreement were sent out and returned. Fund transfers were authorized and sent.
- Follow up with denied and deferred grant proposals
- Is it helpful for me to create Grantee information sheets on new grantee partners?
- Continuing individual conference calls for mid-year check in or would you prefer to do them in groups, much like our past June sessions?
- Attended SCS caregiver education session.