



### Returning Grantee Proposal

This proposal outline may be used when a grantee is applying to continue a program which has already supported for at least 2 years. The grantee should submit a written report on the prior year following the reporting outline on the FFA website.

The short narrative should include:

- Organization name and contact information
- A one sentence summary of the project and amount requested.
- One paragraph on the identified problem and any changes to its definition.
- One paragraph on the proposed solution, including changes and specific actions to be performed.
- How will you know if your actions are having an impact? How are you measuring success?
- Are there changes in funding or program implementation partners?
- How will you sustain the program after the grant period?
- A project budget with projected income (including other sources) and expenses.

Please try to keep the application **under 3 pages**. You are welcome to contact FFA if you have questions.